

<b>This report is public</b>	
<b>Cost Based Service Assessment Contract Award</b>	
<b>Committee</b>	Delegated Decision of Assistant Director of Finance (S151 Officer)
<b>Date of Committee</b>	25 June 2024
<b>Portfolio Holder presenting the report</b>	By officer delegated decision
<b>Date Portfolio Holder agreed report</b>	N/A
<b>Report of</b>	Assistant Director of Finance (S151 Officer)

## **Purpose of report**

To award a cost based service assessment contract.

### **1. Recommendations**

The Assistant Director of Finance (S151 Officer) is recommended to:

- 1.1 Award the cost based service assessment contract to PA Consulting following a competitive tendering exercise.

### **2. Executive Summary**

- 2.1 The council has undertaken a competitive tendering exercise to bring in support to run a cost-based service assessment exercise to assist the council's budget and business planning process and approach to transformation. Following moderation of scoring across the bids received, the tender that received the highest score against the council's weighted criteria was PA Consulting. It is therefore recommended to award the contract for the work to PA Consulting.

## **Implications & Impact Assessments**

<b>Implications</b>	<b>Commentary</b>
<b>Finance</b>	The value of the contract is within the resources available across the transformation budget and transformation reserve. Joanne Kaye, Head of Finance, 26 June 2024
<b>Legal</b>	There are no legal implications associated with this report. The contract is a call off contract from a framework. Shiraz Sheikh, Assistant Director of Law and Governance, 25 June 2024
<b>Risk Management</b>	Bringing in consultants to help the council identify savings and new ways of working will help to reduce the risk to the council of

	reductions in funding by identifying savings to operate within lower levels of resources. Celia Prado-Teeling, Performance Team Leader, 25 June 2024			
<b>Impact Assessments</b>	Positive	Neutral	Negative	Commentary
<b>Equality Impact</b>		X		Not applicable
<b>A</b> Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?		X		
<b>B</b> Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users?		X		
<b>Climate &amp; Environmental Impact</b>		X		Not applicable
<b>ICT &amp; Digital Impact</b>		X		Not applicable
<b>Data Impact</b>		X		Not applicable
<b>Procurement &amp; subsidy</b>		X		Procurement carried out in line with competitive tendering process.
<b>Council Priorities</b>	All			
<b>Human Resources</b>	None			
<b>Property</b>	None			
<b>Consultation &amp; Engagement</b>	Procurement Steering Group considered the contract strategy report			

## Decision Information

<b>Key Decision</b>	No
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<b>Subject to Call in</b>	Yes
<b>If not, why not subject to call in</b>	N/A
<b>Ward(s) Affected</b>	All

## Document Information

<b>Appendices</b>	
<b>Appendix 1</b>	None
<b>Background Papers</b>	Contract Strategy and Award report not included
<b>Reference Papers</b>	None
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